



Excel 2013 in Easy Steps (Paperback)

By Michael Price

In Easy Steps Limited, United Kingdom, 2013. Paperback. Book Condition: New. 224 x 184 mm. Language: English . Brand New Book. Excel 2013 in easy steps shows you how to quickly get to grips with the new features of Microsoft's popular spreadsheet application. Excel 2013 in easy steps explores the Ribbon interface provided by Office 2013 and the subscription version, Office 365. It shows you how to create and manipulate worksheets, starting with the basic concepts, then introduces functions and features that allow you to organize and manage vast amounts of information. It covers the Excel Table data list structures, advanced functions and Excel add-ins, and shows you how to present your worksheet data in chart formats. This book will help you to create macros, recorded or via Visual Basic. You'll learn how to use templates, tools and other resources to help you apply Excel to various tasks. You'll link your worksheets to other workbooks and get automatic updates. It also covers Excel on the internet, using the Office Web Apps. Written concisely, yet comprehensively, Excel 2013 in easy steps uses detailed images and easy-to-follow instructions to get you up to speed with Excel, whether you re...



READ ONLINE
[5.88 MB]

Reviews

Basically no words to describe. We have read through and i also am sure that i am going to going to read once more once again later on. You may like just how the article writer compose this publication.

-- Mrs. Jane Quitzon DDS

These types of book is the perfect pdf available. I actually have study and that i am sure that i will planning to read through again again in the foreseeable future. Its been designed in an exceedingly basic way which is simply soon after i finished reading through this publication in which basically changed me, modify the way i believe.

-- Laney Morisette